

CALL for PROPOSALS

IPA PROJECT ON IMPROVING THE CAPACITY OF LAWYERS AND BAR ASSOCIATIONS ON PROMOTION, PROTECTION AND MONITORING OF CHILDREN'S RIGHTS (CABA) PROJECT: JOURNAL ON CHILDREN'S RIGHTS

Program/Activity Work Plan Code and Title: *Union of Turkish Bar Associations & UNICEF 2021-2022 Rolling Work Plan (RWP) (Output 3.3. Justice For Children Act.1.1 Enhanced professional capacity and skills of lawyers on promoting children's rights and applying child-sensitive procedures during legal and administrative proceedings)*

UNICEF and Union of Turkish Bar Associations (UTBA) are looking for qualified consultants for the preparation and development of a Journal on Children's Rights

*Please carefully review the background, terms and conditions below. If you are interested, please **submit your technical & financial proposal (as well your CV)** in response to ional@unicef.org and ekahramanoğlu@unicef.org using the attached template **no later than 08.03.2024.***

Many thanks in advance for your interest.

BACKGROUND:

Union of Turkish Bar Associations and UNICEF Türkiye Country Office seeks for a short term national individual consultant for the preparation and the development of a peer-reviewed journal on Children's Rights (within the EU funded Project entitled "Improving the Capacity of Lawyers and Bar Associations on Promotion, Protection and Monitoring of Children's Rights - ÇABA in short").

The Project generally aims to promote children's rights and ensure children's equal access to justice by strengthening the capacity of lawyers and bar associations and raising public awareness. The third result of the project is "Increased knowledge and coordination schemes in order to improve children's right to access remedies against rights violations" and in accordance with that result, the project aims to publish a section on Children's Rights on UTBA's ongoing journal.

For the first year of the project the first section is planned to be published on May 2024. For the preparation and the development phase of this journal UNICEF and UTBA are looking for a qualified consultant.

PURPOSE & SCOPE OF THE WORK:

The selected consultant is expected, in collaboration with UTBA and UNICEF, to plan, determine, monitor, and complete the deliverables outlined below for developing a full-

fledged training programme considering the principles of child justice, best interests of the child, gender, diversity and prevention of any type of discrimination against children.

The selected consultant is expected to complete the following tasks and submit the relevant deliverables in the line with the agreed upon work calendar:

1. Editorial Policy Development and Implementation:

- a. Develop and update editorial policies, including guidelines for authors, ethical standards, peer review criteria, and conflict of interest disclosure requirements.
- b. Ensure consistent implementation of editorial policies and standards across all stages of manuscript handling and publication.

2. Preparation of the Call for Articles:

- a. Preparation of the call text and standards for the articles
- b. Manage the call dissemination process

3. Article Handling and Peer Review Process:

- a. Oversee the submission and review process for all articles related to children's rights, ensuring adherence to editorial policies and timelines.
- b. Coordinate the peer review process, including sending invitations to reviewers, monitoring progress, and ensuring timely feedback to authors.

4. Editorial Decision Making:

- a. Make final decisions on article acceptance, revision, or rejection based on reviewer comments, editorial assessment, and adherence to the journal's scope and quality standards.

5. Quality Assurance and Standards:

- a. Maintain high-quality standards for published content, ensuring accuracy, relevance, and originality of research related to children's rights.
- b. Monitor and evaluate the effectiveness of editorial processes and standards, implementing improvements as needed to enhance the quality of published work.

6. Conflict Resolution and Ethics:

- a. Address conflicts of interest, ethical concerns, and allegations of research misconduct in a fair and transparent manner, following established editorial policies and procedures.
- b. Uphold ethical standards in research and publication, including plagiarism detection, authorship guidelines, and data integrity.

7. Publication:

- a. Work closely with UTBA to ensure a smooth publishing process.
- b. Support the UTBA journal editorial committee in the preparation of the section on Children's Rights during the publication process.

Work Package		Deliverables	Language	Estimated time of delivery
1	Editorial Policy Development and Implementation	Policies and Guidelines	TUR	March (5 person/days)
2	Preparation of the Call for Articles	Call Text	TUR	March (3 person/days)
3	Article Handling and Peer Review Process	Reviewing all the articles submitted	TUR	April (5 person/days)
		Determine the articles for Peer- review and coordinate the process	TUR	April (10 person/days)
4	Editorial Decision Making	Determining at least 10 articles for publishing	TUR	April (3 person/days)
5	Quality Assurance and Standards	Determining quality standards and evaluate the articles	TUR	April (3 person/days)
6	Conflict Resolution and Ethics	Evaluation of the articles determined on ethical standards	TUR	April (3 person/days)
7	Publication	Support on publication of the section	TUR	May (5 person/days)

METHODOLOGY & LOCATION:

The tasks described in this ToR are expected to be completed mostly with remote work, but the consultant is expected to attend face to face meetings and workshops which the consultant will be notified on the location before the event.

The travel and accommodation expenses will be separately reimbursed by UNICEF based on actual receipts as long as they are in line with the DSA limits of UNICEF.

DURATION&COST:

- **Duration: 34 days**
- **Payment Schedule:** UNICEF will issue a contract in Turkish Lira (TL). The payments will be made according to the payment schedule that is noted in the financial proposal template, upon the approval of requested outputs by UNICEF as specified in the contract.
- **Reservations:** UNICEF reserves the right to terminate the contract without a prior notice and/or withhold all or a portion of payment if performance is unsatisfactory, if the rules and the regulations regarding confidentiality, ethics and procedures of UNICEF and the project partners are not followed, if work/outputs are incomplete, not delivered or for failure to meet deadlines.

QUALIFICATIONS:

Minimum required qualifications are as follows:

- At least an undergraduate degree in law (having a higher degree would be deemed as a strong asset)
- A minimum of five year of professional experience in legal services proven work with/for children and sound experience in relevant projects
- Proven experience on journal publishing and editorial
- Sound expertise in child justice and child protection, as well as a multidisciplinary approach to the issues
- Knowledge, skill and experience in the delivery of contemporary child-centred, child focused and child inclusive practices.
- Good command in Turkish and English.
- Well-developed written work

Skills and personal traits:

- Sensitivity towards ethics with regards to human and child rights issues, different cultures, local customs, religious beliefs and practices, personal interaction and gender roles, disability, age, and ethnicity.
- Strong analytical, organizational, and inter-personal skills.
- Ability to work closely with national and international actors with tight deadlines, and to facilitate coordination of a process.
- Computer literacy.